



**TRIDENT HIGH SCHOOL
POSITION DESCRIPTION
PERMANENT, FULL TIME
TIC HEALTH TEACHER**

Position Title	Teacher In Charge of Health
Reports to	HOD Physical Education, DP Curriculum
Direct Reports	HOD Physical Education
Working Relationships	Principal, Deputy Principal, Staff and students

Employment Status: Permanent, Full Time – 1MMU

Purpose of the position

Curriculum leader and teacher of Health from Year 9 to NCEA Level 3.

Key Responsibilities	Appraisal Indicators
Planning and Preparation	<ul style="list-style-type: none"> • The development of the Health Curriculum and unit planning. • Develop sound lesson plans for each unit of work and show a willingness to regularly review the effectiveness of lessons.
Subject Competence	<ul style="list-style-type: none"> • Have a sound knowledge of and a strong commitment to the Health Curriculum. • Have effective pedagogies and assessment practices. • Be willing to participate in PD programs arranged by the school. • Competent in NCEA initiatives.
Teaching Techniques and Management	<ul style="list-style-type: none"> • Impart subject content effectively. • Adjust content and delivery to suit the level needs of the students. • Provide and maintain a purposeful working atmosphere in all classes. • Stimulate student interest and participation for both classroom and co-curricular.
Relationship with Students	<ul style="list-style-type: none"> • Promote the personal and education welfare of all students and to encourage learning. • Establish and be a sound role model in all aspects.
Relationship with the School	<ul style="list-style-type: none"> • Establish and maintain effective and positive working relationships with other members of the Trident High School community. • Effective functioning of the whole school's operations including relationships with parents and the community. • Actively contribute to the school's co-curricular programs throughout the year.
TIC Responsibilities	<ul style="list-style-type: none"> • Annual Budget submission. • Controlling expenditure. • Attend Department meetings when required. • Overseeing beginning teachers where appropriate. • Updating and submitting Scheme of Work to Deputy Principal in charge of Junior and Senior curriculum. • Inventory of all capital items purchased.

Tasks and Duties

- Provide for the physical, social, cultural and emotional wellbeing and physical safety of students whilst at school and enhance their overall development towards effective citizenship and through participation in timetabled, non-timetabled and planned extra curricula activities.
- Meet the academic and pastoral needs of the students who make up the Health Programme. It is expected you will follow the guidelines set outlined below.
- Adherence to the Trident Code of *Quality Work* and *Respect for Others* as it applies to teachers.
- Trident is a Microsoft IT Academy and a Google Classroom School. It is expected of all staff that they will carry out the training related to these applications and should they wish, they are able to gain the Microsoft/Google qualifications. See HOD ICT/Col ICT In-School Teacher for details regarding this.

General Responsibilities

Plan, prepare and deliver quality and effective teaching and learning programs which are consistent with the *Teachers Council Code of Ethics*; and relevant curriculum policies, work programs and educational trends.

- Filing/record keeping is done regularly
- All correspondence is dealt with promptly
- Whanau Ako responsibilities are met.
- Attend meeting where required
- Involvement in the co-curricular life of the school eg Participate in the Elective Programme; Take on a co-curricular responsibility.
- Appropriate work habits are used to safeguard employees from work-related injury, including occupational over-use syndrome or illness

Declaration:

Approved by:	<i>Adrienne Scott-Jones</i>	Signature:
Date approved:	<i>7 April 2021</i>	
Reviewed:	<i>April 2021</i>	
Appointee:		
Date appointed:		